

435-849-2002 Salt Lake City laliseeshete@gmail.com www.linkedin.com/in/lalise-e laliseeshete.com

EDUCATION

BA Communication, Art Minor, Westminster University, anticipated 2025

EXPERIENCE

Photographer, Event Coordinator, Pangaea Family Foundation, Stansbury Park, Utah, 2015-Present

- Photograph for website and print material
- Create brochures, flyers, and posters for donors
- Coordinate 10 fundraising events monthly for two summers with over 100 donors

Marketing Intern, Westminster University Career Center, Salt Lake City, Fall 2024

- Designed flyers, posters, and social media posts weekly
- Wrote personalized marketing strategy and SWOT analysis
- Created five permanent decorations and four signs to promote Center

The Forum, Salt Lake City, 2022-2025

Editor-in-Chief 2024-2025

- Created and published bi-weekly content to WordPress and 1K followers across Meta platforms
- Produced and edited weekly social media videos
- Trained new editors, delegated tasks, and collaborated with The Forum adviser to instruct a class of eight reporters
- Conducted monthly interviews with the university president

Managing Editor 2023-2024

- Assisted team of 15 reporters, supplying story ideas and edits weekly
- Wrote articles and media caption posts for publication weekly
- Produced monthly newspaper with team

SKILLS AND SOFTWARE

Adobe Premiere Pro	Adobe Lightroom, Canva	YouTube, Google Workspace
Adobe Photoshop	DSLR and film cameras	Microsoft Office, WordPress
Adobe Illustrator	iMovie	



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REFRENCES

Dr. Matt Baker, Westminster University, The Forum mbaker@westminsteru.edu, 801-832-2818

Lisa Heiskell, Westminster University, Career Center lheiskell@westminsteru.edu, 801-651-0310

Brady Genther, Stansbury Pool, Supervisor 435-730-7876